

**Better Tomorrows
Funding Sub-Committee
Minutes of Meeting: June 6, 2018
Kirkwood Vinton Center, Vinton
10:00 a.m.**

Members Present: Becky Heeren and Kecia Appleby, Richard Arp and Larry Vest

Members Absent: Pastor Brian Oliver

Others Present: Lori Johnson – ECI Co-Director and Heidi Schminke – ECI Co-Director

1. **Call to Order:** Larry Vest called the meeting to order at 9:45 a.m. with 3 of 5 members present.
2. **Approval of Minutes:** Kecia Appleby made a motion, seconded by Becky Heeren **to approve the September 6, 2017, sub-committee meeting minutes as presented.** Motion passed unanimously.
1. **Current Funding Balances:** The group reviewed the financials. Lori Johnson noted that we are at 21% remaining and should be at 17%.
2. **Approve Request From TCPH Reallocation:** Lori presented a request to move funds from the home visit/director expense into the Nest program. Discussion was held. Becky Heeren made a motion, seconded by Kecia Appleby **to approve reallocate funds to the Nest program.**
3. **Director Interview:** The group discussed the interview with Erin Monaghan for the Director position and how many hours she would work per week. Kecia Appleby made a motion, seconded by Becky Heeren **made a motion to recommend to the board that Erin be hired at 40 hours per week.**
4. **Co-Director Resignations:** Becky Heeren made a motion, seconded by Kecia Appleby **to approve the Co-Director resignations.**
5. **Employer of Record/Fiscal Agent:** Kecia Appleby made a motion, seconded by Becky Heeren **to approve the resignation letter from Tama County Fiscal Agent and having Central Iowa Juvenile Detention Center serve as Employer of Record and Fiscal Agent starting July 1, 2018.**
6. **Close Bank Account/Close Visa Card:** The group discussed closing the bank account and credit card and having the new fiscal agent provide these accounts. There will be a \$10,000 limit on the credit card.
7. **Review and Approve FY '19 RFP Application Recommendations:** Proposals were reviewed and scored. **Kecia Appleby moved and Richard Arp seconded that all current programs be funded to the level possible.**
8. **RFP Discussion:** Lori Johnson gave an overview of the requests that had been submitted for funding. For FY '19 Better Tomorrows has been awarded \$372,019.

Based on funding constraints with limited funds Richard Arp moved and Becky Heeren seconded that the following recommendations programs be funded:

➤ Fund Erin's position/office expenses at \$74,428.72.

➤ Fund the Scholarship program at \$20,000.00 with a deadline of October 31, 2018 for applying.

- Fund the Tama County Home Visitation program at \$18,262.94 and the Nest program at \$21,440.95.
 - Fund MICA's Home Visitation program at \$66,139.20 and Horizon's Home Visitation program at \$131,025.
 - Fund the QECE program at \$33,883.78 for incentives which will be divided by the number of classroom participating.
 - The committee determined that there were not sufficient dollars available in FY '19 to fund the requests for First Children's Finance, HACAP or Child Care Resource & Referral.
9. **Preschool Scholarship Award Limits:** The group discussed the rate that would be paid for scholarships in FY '19. Currently the rate for preschool is a maximum of \$100 per month or \$900 per year. **Richard Arp moved and Becky Heeren seconded that the scholarship award limit be \$100 per month or \$900 per year.**
10. **Other Business:** None.
11. **Public Comments:** None.
12. **Adjourn:** Meeting adjourned at 11:32 p.m.

Respectfully submitted,

Heidi Schminke
Co-Director