

Better Tomorrows Early Childhood Iowa Area Board
Minutes of Meeting: November 2, 2016
Kirkwood Vinton Center, 12:00 p.m.

Members Present: Ron Buch, Larry Vest, Becky Heeren, Richard Arp, Dean Close, Kecia Appleby, Pastor Brian Oliver, Kathy Koehn and Melissa Smith.

Members Absent: Frank Albertsen and Jenny Hulme.

Others Present: Carrie Sodders – MICA, Loretta Wuerdeman – Iowa Child Care Resource & Referral, Lori Johnson – ECI Co-Director and Heidi Schminke – ECI Co-Director.

1. **Call to Order/Establish Quorum:** Chair Ron Buch called the meeting to order at 12:04 p.m. and introductions were made. Quorum achieved with 8 of 11 members present.
2. **Approval of Minutes:** Larry Vest made a motion, seconded by Becky Heeren **to approve the September 7, 2016 board meeting minutes as presented.** Motion passed unanimously.
3. **Financial Report:** Lori Johnson reviewed the financials, noting we should be at 77% unexpended and currently we are at 79%. Discussion was held. Richard Arp made a motion, seconded by Melissa Smith **to approve the financials as presented.** Motion passed unanimously.
4. **Co-Director Reports:** Heidi Schminke noted that the monthly program report had been sent to the board earlier in the week and reviewed some of the data for directors, the board, Horizons and Kirkwood. She also shared the Benton County Service Directory noting that it was available on the Benton County website.
5. **State Director Meeting Report:** There was no State Director meeting as neither staff was able to attend in September.
6. **Horizons Report:** No report.
7. **MICA Report:** Carrie Sodders reported that the program attended the Meskwaki Health Fair which resulted in an increase in enrollment for their program. Currently the program is full and they have started a waiting list.
8. **Tama County Nest Report:** Lori Johnson reported that the program has expanded to include children up to age two. She distributed the new point card which is printed in English and Spanish as the program swerves a large number of Latino families.
9. **Tama County Public Health and Home Care Report:** Lori Johnson distributed the new brochure for the Maternal Health in Tama County. MICA no longer holds the contract for Maternal Health – now Tama County Public Health will provide these services.
10. **Kirkwood Report:** No report.
11. **QECE Report:** Heidi Schminke reported that she has reviewed several rooms and scores are holding steady with last year. Many programs have scored high enough to be awarded funds from Tier 3.

12. **Other Business:** No other business.

13. **Public Comments:** None noted.

14. **Board Professional Development:** The featured speaker was not able to attend the meeting.

15. **Adjourn:** Meeting adjourned at 12:45 p.m.

The next meeting will be held at 12:00 p.m. on February 1, 2017 at the Tama County Extension office.

Respectfully submitted,

Heidi Schminke
Co-Director