

Better Tomorrows Early Childhood Iowa Area Board
Minutes of Meeting: September 5, 2012
Kirkwood Vinton Center, 12:00 p.m.

Members Present: Ron Buch, Nancy Farmer, Richard Arp, Sue Gates, Kathy Koehn, Darla Thiessen, Tim Sanderson, Cindy Skopec and Nathan Hesson.

Members Absent: Larry Vest and Frank Albertsen.

Others Present: Lori Johnson – ECI Co-Director and Heidi Schminke – ECI Co-Director, Lori Hagg, Royce Hickie, Kathie Readout, Laura Fisher and Mary Jo Huddleston.

1. **Call to Order/Establish Quorum:** Chair Ron Buch called the meeting to order at 12:04 p.m. and introductions were made. Quorum achieved with 9 of 11 members present.
2. **Approval of Minutes** – Tim Sanderson made a motion, seconded by Sue Gates **to approve the June 20, 2012 board meeting minutes as presented.** Motion passed unanimously.
3. **Treasurer Report:** Lori Johnson reviewed the Treasurer Report. She mentioned that final carryover amounts for Benton County area still being determined. The funding sub-committee will meet later this month to determine how excess carryover funds would be allocated.
4. **New Business:** Heidi Schminke updated the Board on the website which is still under construction. The group discussed listing Board members personal contact information on the site. It was determined that just the staff contact information be listed on the site.
5. **Old Business:** Kathy Koehn joined the meeting at 12:16. The group reviewed the by-laws. A few additional changes were noted. The Board requested clarification on the portion that states the Board must be made up of 100% citizens. The By-laws will be presented again at our next meeting.

The scholarship guidelines were reviewed again. The Board discussed how to handle situations where a family qualifies for Head Start but would prefer to send their child to a different preschool. Discussion was held and it was determined that the guidelines, as written, don't restrict where a child has to attend. No changes were made to the application or guidelines.

The Succession Plan was reviewed. This is a work in progress and will be continually updated.

6. **Other Business:** Royce Hickie presented a report on the MICA Home Visitation program in Tama County. Lori Hagg presented a report on the Horizons Home Visitation program in Benton County.
7. **Public Input:** There was no public input.
8. **Adjourn:** Tim Sanderson made a motion, seconded by Richard Arp **that the meeting adjourn.** Motion passed unanimously. Meeting adjourned at 1:15 p.m.

The next meeting will be held at 12:00 p.m. on October 3, 2012 at Tama County ISU Extension.

Respectfully submitted,

Heidi Schminke
Co-Director